

ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES EMERGENCY MEETING

www.abbotsfordpl.org

Wednesday, March. 15th, 2020 5:00 p.m.

AGENDA

Call to order

Reading of the minutes from previous meeting

Public Comment

Old Business

- Cell Phone
- April Author Visit
- Collaboration with Colby HealthView Eye Care
- Holidays
- Election of Officers/Reappointments

New Business

- Coronavirus policies and procedures.

Treasurer's Report: _____ spent

Annual Report: review and sign

Circulation Report:

- Total Circulation: Feb 2020: 2,134
Feb. 2019: 2,444 Feb 2018: 2,165 Feb. 2017: 2,383 Feb 2016: 2046 Feb 2015:2118 Feb 2014:1688
- Circulation Break-down:

Books:836, DVD: 449, Spoken Record: 75, Large Print: 29, Magazines: 54, Other: 51

Other Usage Report:

- Wireless Sessions: Feb: _____ Jan: 219 Dec: 121 Nov: 184 233 Oct: 269 Sept: 290 Aug: 338
July: 168 June: 186 May: 188 April: 299 March: 146 Feb: 32
- Overdrive E-material Checkout: Feb: _____ Jan: 173 Dec:177 Nov: Oct: 242 Sept: 243 Aug: 212
July: 111 June: 188 May: 166 April: 210 March: 203 Feb: 195
- **Monthly Reference:**
Feb.: _____

Patron Count:

Feb. 2020: _____ Feb. 2019: 833 Feb 2018: 1095 Feb 2017: 1119 Feb: 2016: 1205

Policy Review:

WVLS report:

Director Report

- Last Month Program Count:
Feb: Monthly Program total: 12 programs, 265 attendance
- Future Programs: See handout

Staffing/Operating Issues

- Fax/Phones

Next meeting:

Wed. April 15th at 5:00pm

Adjourn

Date	Time	Duration	Local Event Name	ages	directed activity	attendees	number of participants	red	red	ex	ch	Notes	Add your own
2/1/2020		first half of Feb	Blind Date with a book	Other (All Ages)	Individual Participants		45					17 rate the dates	
2/1/2020		first half of Feb	Make a Valentines Card	Children (0-11)	Individual Participants		32						
2/7/2020			Story Time	Children (0-11)	Group Attending	8						4 children, 4 adults	
2/7/2020		one week	Birthday Cards	Other (All Ages)	Individual Participants		18						
2/14/2020			Winter Luau	Children (0-11)	Group Attending	27						21 children, 6 adults	
2/14/2020			Family Movie Night	Children (0-11)	Group Attending	23						17 children, 6 adults	
2/28/2020			Judge a book by its cover	Young Adult (12-18)	Individual Participants		20						
2/20/2020			Adult Craft Night (moss balls)	Other (All Ages)	Group Attending	12						10 adults, 1child, 1 teen	
2/21/2020			Story Time	Children (0-11)	Group Attending	19						12 children, 7 adults	
2/28/2020			Pancake Art	Young Adult (12-18)	Group Attending	12						9 teens, 3 adults	
2/29/2020			Leap Day	Children (0-11)	Group Attending	37						25 children, 12 adults	
1/1/2020		2 months	Winter Reading Bingo	Other (All Ages)	Individual Participants		12					84 Bingos Completed	