**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING**

**Meeting:**

**Wednesday, Oct 21th 2020 at 5:00 p.m. in public learning room.**  [**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**AGENDA**

**Call to order**

**Reading of the minutes from previous meeting**

**Public Comment**

**Old Business**

* MCPL Task force update
* Sick Leave Payout: Lou
* Half days on Tues/Thur
* Holiday Program
* Discuss changes to make for October or choose to maintain current hours/procedures.

**New Business**

* MCPL Task force update
* Clark County Board
* Abbotsford Library Board
* Holiday Program: Dec. 2nd at 7:00 pm, Facebook Live
  + Doorprizes
  + Poinsettia
  + Trivia
* Discuss changes to make for November or choose to maintain current hours/procedures.

**Treasurer’s Report**: % spent

**Circulation Report:**

* + Total Circulation: Sept. 2020: 1439 Last month: 1915 Last year: 2,337

Sept 2018: 2506 Sept 2017: 2088 Sept 2016: 2,145 Sept 2015: 2,078 Sept 2014: 2161

Circulation Break-down: Renewals for materials checked out in pervious month counted in overall circulation, but Break-down consists only of materials checked out in the current month in review.

Books: 563, DVDs: 184, Spoken Record: 57, Large Print: 13, Magazines: 53, Other: 18

**Other Usage Report:**

* Wireless Sessions: Sept: 473 Aug: 459 July: 490 June: 331 May: 327 April: 253 March: 286 Feb: 193 Jan: 219 Dec: 121 Nov: 184 233 Oct: 269 Sept: 290 Aug: 338
* Overdrive E-material Checkout: Sept: 211 Aug: 213 July: 250 June: 243 May: 237 April:286 March: 239 Feb: 185 Jan: 173 Dec:177 Nov: n/a Oct: 242 Sept: 243
* Website Visits: Sept: 195 Aug: 221 July: 222 June: 256 May: 276 April: 443 March: 394 Feb.: 175
* Public Computer Uses in September 2020: 100 August 2020: 99
* **Monthly Reference:**

Aug Reference: 56

**Patron Count:**

Sept. 2020: 440 Sept. 2019:1291 Sept. 2018: 1260 Sept 2017:1122 Sept: 2016: 1169

**Policy Review:**

Bylaws

**Director Report**

* Last Month Program Count:

September Monthly Program total: 16 programs, 346 attendance

* This Month and Future Programs: See newsletters for all
  + October Movie night Review. If held: COVID-19 RULES: Pre-registration Required. Limit to 25 people, not counting staff. Children must be accompanied by an adult who stays for the movie. No Food or Drinks. Masks required. Attendees must sit with family groups and maintain social distancing. No floor setting. Attendees will wash hands on entry. Only had three attendees.
* Make and Takes to continue.
* Scavenger Hunt to go kit.
* Chris Cold, Wild Life Presentation: Thursday Oct. 22nd at 6pm.

**Staffing/Operating Issues**

Window update: Fixed.

**Next meeting:**

November 18th at 5pm.

**Adjourn**

